

Attachment 4

Brief Description of the Traffic Records Coordinating Committee



Traffic Records Coordinating Committee



The Mission:

Through the coordinated efforts of its member organizations, the Traffic Records Coordinating Committee (TRCC) will provide a forum for the creation, implementation, and management of a traffic safety information system that provides accessible, accurate, complete, consistent, integrated, and timely traffic records data to the State of Florida. The TRCC shall include policy level representatives of the following data systems: Crash Data, Roadway Inventory (GIS), Citation/Adjudication, EMS/Injury Control, Driver License/Driver History, and Vehicle Registration.

The Purpose:

To ensure that accurate, complete, and timely traffic safety data is collected, analyzed, and made available to those agencies and individuals that need the information. Key functions will include, but not be limited to:

1. Maintain authority to review Florida's highway safety data and traffic records systems;
2. Provide a forum for the discussion of highway safety data and traffic records issues and report on any such issues to the agencies and the organizations in the State that create, maintain, and use highway safety data and traffic records;
3. Consider and coordinate the views of organizations in the State that are involved in the administration, collection, and use of the highway safety data and traffic records system;
4. Represent the interests of the agencies and organizations within the traffic records system to outside organizations;
5. Review and evaluate new technologies to keep the highway safety data and traffic records systems up-to-date.
6. Assist TRCC members applying for public and private funds to support and improve traffic records;
7. Approve Florida's annual Section 408 application submitted by the [Florida Department of Transportation \(FDOT\)](#) to the [National Highway Traffic Safety Administration](#);
8. Approve expenditures of Section 408 funds received by the FDOT; and
9. Review and approve the annual Florida Strategic Plan for Traffic Records.

Governance of the TRCC

The Secretary of the Florida Department of Transportation will appoint the chair of the TRCC. The chair will appoint a vice chair from the members of the Executive Board to serve in his/her absence. The TRCC Executive Board will meet at least once annually. A majority vote of the members present at a meeting of the Executive Board will be sufficient for normal TRCC business matters.

Membership on the TRCC

The initial membership of the TRCC Executive Board will include representatives of the [Department of Transportation](#), [Department of Health](#), [Department of Highway Safety and Motor Vehicles](#), [Agency for Health Care Administration](#), [Office of the State Courts Administrator](#), [Florida Highway Patrol](#), and the [Office of Motor Carrier Compliance](#). Members of the Executive Board will be appointed by the heads of their respective agencies. The Executive Board can vote to extend membership on the Executive Board to other Florida agencies, public or private, that are part of the traffic records information system.

The Executive Board can create subcommittees to perform work for the board. Membership on the subcommittees can include representatives of all agencies from Florida that contribute to or make use of the traffic records information system. The chair of the Executive Board will appoint subcommittee chairs. Subcommittees can meet as often as needed to perform the work that the Executive Board has assigned them.

All appointments by the chair, including vice chair and subcommittee chairs, will be renewed each year at the annual meeting of the TRCC Executive Board.